

Assignment

Class: - BCA. – III Year /BBA. – III Year / B.com. – III Year.

Course Type: -Vocational Subject: **Personality Development** Max. marks: 20

Instruction: - (i) Attempt all the questions. All questions carry equal marks.

(ii) Submit the assignment file in folder by **15 October 2025.**

Q.1 Define attitude. Define the three main factors that determine our attitude.

Q.2 What do you do to maintain a positive attitude at work?

Q.3 What is social media management? How can social media contribute to personality development?

Q.4 Write up the ways of personality Grooming.

Important Information for Assignment Submission:

- 1) **Maximum Marks:**20 marks for each assignment.
- 2) **Submission Deadline:** On or before 15th October 2025.
- 3) **Format:** Assignments must be hand written on A4 size pages.
- 4) **FrontPage:** All students must use the prescribed front page format for their assignments.
- 5) **Submission Time:** Assignments must be submitted in person between 12: 00p.m.and 2:00p.m before the last date.
- 6) Students are instructed **not to use plastic folders** while submitting the assignment
- 7) **Front page format for Assignment:**

College Name	
Class	
Faculty's Name	Dr. Swati Agnihotri
Class sr. number	
Student Name	
Subject	Personality Development (Vocational)
Assignment Submission date	

Shri RGP Gujarati Professional Institute Indore
Class: B.Com III Year
Subject: - Personal Tax planning

All four questions are compulsory (long answer type question)

1. What do you understand by commerce? What activities are included in it?
2. What do you understand by the term income? Discuss its characteristics with reference to income tax.
3. Define assessment here and previous year. 'Income of the previous year in chargeable to the immediately following assessment year' is there any explanation to this rule.
4. What is PAN? Discuss the provision of income tax act related to furnishing permanent account number.

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Shri RGP Gujarati Professional Institute, Indore

Class:B.COM 3rdYEAR

Subject: Marketing Management

Assignment Questions

1. What are the different types of marketing strategies that a company can use to target its customers?
2. How does a company conduct market research to understand its target audience and their needs?
3. What is the role of branding in marketing management, and how can a company create a strong brand identity?
4. How does a company measure the effectiveness of its marketing campaigns, and what metrics can be used to evaluate their success.

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Shri RGP Gujarati Professional Institute Indore
Class: B.Com III Year
Subject: - Income Tax for Business

All four questions are compulsory (long answer type question)

1. How is the residential status of an assessee determined for income tax purposes?
2. Write a note on computation of income tax of insurance agents.
3. Discuss the procedure for competition of income from business or profession.
4. State eight expressly disallowed deductions for calculation income from business or profession.

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Shri RGP Gujarati Professional Institute Indore
Class: B.Com III Year
Subject: Human Resource Management

Assignment (four) questions based on the topics of Unit 1:

1. What do you mean by HRM? Explain the concept of HRM.
2. Describe the Functional and Organizational role of HR Manager in achieving Organizational goals.
3. “People are an Organization’s most valuable assets.”Comment.
4. Explain the below given terms:
 - Workforce Diversity
 - Downsizing

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Shri RGP Gujarati Professional Institute, Indore

Class: BBA, BCA, B.Com II Year

Subject: English

Assignment Questions

Q.1 What is the theme of the poem daffodil?

Q. Explain the phase of women's life as shown in the poem the Bangle seller?

Q.3 Write the summary of patriotisms beyond politics?

Q.4 write the essay -1. Student life and social media 2. The importance of English in the globalized economy? (any one)

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3. Format: Assignments must be hand written on A4 size pages.

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Shri RGP Gujarati Professional Institute Indore
Class: B.Com III Year
Subject: - E-Commerce (Elective)

Assignment (four) questions based on the topic of Unit 1:

1. What is e-commerce and what are its key benefits for businesses and consumers?
2. Explain types of E- Commerce?
3. Describe business -to-Consumer e-business model. What are the challenges that e-business face in implementing B2C initiate.
4. Explain how E-Commerce is helpful to business success.

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Shri RGP Gujarati Professional Institute, Indore

Class: B.Com- III Year
Subject: Cyber Crime & Laws

Assignment Questions

- Q.1** What is the difference between Cyber Security and Cyber Law?
Q. Explain how Cyber Crimes differ from Conventional Crimes with suitable examples?
Q.3 Describe any four types of Cyber Crimes and their impact on individuals or organizations?
Q.4 What is the jurisdiction area of Cyber Law, and which major areas come under its purview?

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Shri RGP Gujarati Professional Institute Indore
Class: B.Com III Year
Subject: - Computer Application in Business

Assignment (four) questions based on the topic of Unit 1:

1. Explain the basic features of a word processor?
2. How to you save, open and print a document in MS Word?
3. Explain the process of inserting a header and footer in MS Word.
4. What are the some key aspects of file management when using a word processor?

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Shri RGP Gujarati Professional Institute, Indore

Class: B.com III Year

Business Communication

Assignment Questions

- 1. What are the key elements of effective business correspondence, and how can it be used to build strong relationships with clients and stakeholders?**
- 2. Describe the structure and content of a formal business report. What are some best practices for writing a clear and concise report?**
- 3. What are some common interview questions, and how can you prepare to answer them effectively in a job interview?**
- 4. Discuss the importance of nonverbal communication in business interactions, including job interviews and presentations.**

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Front page format for Assignment:

College Name	
Class	B.com III
Faculty's Name	Prof.Mitesh Joshi
Roll No.	
Student Name	
Assignment Submission date	